



Training Workgroup Meeting Minutes February 11, 2009

Items Relevant to Other Workgroups

- Results of the survey conducted under task 3.3 will be of interest to all workgroups.
- *PIMIT Group*: The Abt Associates report will be of interest to the PIMIT group.

Attendees

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| ■ <i>Monica Bellamy</i> | ■ <i>Jeff Betlewski</i> |
| ■ <i>Chuck Steinberg</i> | ■ <i>Colleen Graber, PPA</i> |
| ■ <i>Amy Smith</i> | ■ <i>David McConnell, PPA</i> |
| ■ <i>Lisa Chapman</i> | |

Discussion Items

Updates from Task Teams

- Task 1.1
 - There was a meeting with Pace & Partners about two weeks ago.
 - Colleen followed up and gave P&P an update on what the workgroup members wanted as far as Web site content.
 - ◆ What the workgroups would like to see is being folded into the Web site.
 - ◆ Colleen is waiting to hear the specifics.
 - The best practices clearinghouse is going to be on the Web site, but the team is not sure how that is going to look yet.
 - This task team has not met yet, but once more is known about what P&P needs the task team can meet and move forward.
- Task 2.1.2
 - The team talked about the issue of funding for tours.
 - ◆ There was some funding for these early on.
 - They also discussed regional events within the regions to encourage visits to sites and see what is going on.
 - It might be worthwhile to have more training in the region paired with a tour.
 - ◆ Perhaps something like using the first half of the day for training and then the second half of the day going out to the site.
 - The team also talked about coordination between funders and trainers, to reduce duplication of efforts.
 - The team talked about specific needs within the regions.
 - The team also discussed having the regions take on responsibility for themselves, so the regions know what they need and what resources they have at their disposal.
 - ◆ For instance, Region 1 has made it an agenda item so that it does not get left out; making it more formal so that people participate.

- ◆ Because some have been working on this for a few years, there are some success stories to build upon.
 - The tours in Region 1 are happening because people know what is going on as opposed to being coordinated through the Regional Council.
- Task 2.1.3
 - To support the sharing of best practices, the team discussed emphasizing local organizations, so that they are not just looking at the statewide groups. They want to be able to represent as much of the state as possible.
 - Need to make sure that information is flowing both ways to the state partners and across the regions.
 - ◆ E-newsletter
 - ◆ Web site
 - ◆ Chat capability on the Web site
 - ◆ Evaluation and surveys
 - ◆ Workgroup representation through the region
 - ◆ At the April convening, something could be presented so that each workgroup can know what the other workgroups are doing, as far as strategies.
 - There will also be cross-group interaction at the April convening per Colleen.
 - More information on this is coming.
 - ◆ Regional events
 - Region 1 is thinking about having a regional event to bring this all together in the summer sometime.
 - Eventually the regions need to have their own summits to take the next steps forward together. Colleen will share this idea with MSHDA.
 - Amy offered to help with this task and Task 2.1.2 to add regional representation. Other people can join as things get going.
 - Follow-up will happen after the minutes for this meeting come out.
- Task 2.2.1
 - Team did not meet.
 - Will meet in the next couple weeks.
- Task 3.2.1
 - Team has not met yet. Shannon e-mailed and said that HUD is trying to get award announcements out right now.
 - Monica will contact the team to discuss availability.
- Task 3.3
 - CSH completed the survey a couple weeks ago.
 - It went to regional coordinators, chairs and CoC chairs, and asked people to forward it on.
 - There were 181 respondents, but CSH is not sure how many people received it.
 - Received responses from every region; however, region 8 and region 1 were the top two at 23% and 21%.
 - Lisa will create and distribute a summary of the main findings.
 - ◆ This will be helpful for all the workgroups and for the DRT.

State-Level Activity

- All-workgroup convening in April:
 - There is a DRT subcommittee working on the planning piece, but they haven't met.
 - MSHDA is setting a date. It will likely be in late April.
 - Any ideas anyone has Colleen can pass along to the DRT planning team.
- The DRT is working on aligning the Campaign to End Homelessness with the Voices for Action Network Initiative (V4AN) out of DHS.
 - This initiative came out of the DHS Poverty Summit in November.
 - Its goal is to cut poverty in Michigan by 50% in ten years.
 - Because homeless is tied to poverty there are some aspects of the initiatives that overlap. There is the opportunity to take advantage of both initiatives and move both forward together.
 - DRT is looking to add new members focused on poverty to facilitate the alignment.
 - ◆ The DRT will expand in the next few months as the alignment progresses.
 - The poverty initiative has similar regions to CTEH.
 - One concern is that people have limited time and might not be able to attend multiple meetings.
 - ◆ The DRT is looking at the possibility of having combined meetings at the regional and state levels.
 - The V4AN initiative has its own Web site if you would like to learn more.
- At the last DRT meeting in January, they did not get a chance to look at the workgroup Action Plans.
 - They got the Action Plans with a brief summary of each and a cross-group summary.
 - There were some technical difficulties getting the information to everyone.
 - When they meet on Wednesday, February 18, they will have looked at them in detail and will have some feedback for all the groups.

The Campaign Web Site

- Pace expects to roll it out in April.
- Right now they are working on content--what will go in each section.
- There will be a restricted access section for the workgroups.
- Colleen will provide updates as she hears more.

Suggestions for E-Newsletter

- Two issues have been released.
- The issues come out mid-month.
- At the meeting Colleen attended with P&P and MSHDA communications staff, it was brought up that it might be a good idea to have a region profiled each month.
 - The Communications group is going to look into this and set up a schedule for the regions.
- Think over what else you would like to read about in the newsletter. The ideas can be forwarded to Colleen or shared at these meetings. It will be a regular agenda item.
- Chuck thought a future e-newsletter (April or May?) could talk about the Apt Associates study findings.

Other Issues

- The DRT decided Michigan will participate in Abt Associates' study for the HUD Annual Homeless Assessment Report (AHAR).
 - This is an expansion of the usual AHAR to explore migration patterns from where people lived at their last known addresses to where they received services.
 - Using HMIS data – zip code of last permanent address.
 - Looking in particular at migration from rural to urban.
 - Michigan is one of three states participating in the study.
 - Data is due by the end of March, so there is a quick turn around. Chuck is working on this.
- Monica asked if anyone had heard about a model for prioritizing services based on a recipient's medical condition. No one had.
 - It looks at condition and how it improves with services and housing.
 - Those in the worst health condition may go to the top of the list.
 - It was recently presented at a conference. Monica will try to get the details from Dave Allen and will send out the information to the workgroup.
 - It might be the new and improved way to do things. If it is a good practice it might be something we want to take a look at, but not sure if it is a good practice or not yet.

Next Steps

- The task teams need to meet.
 - Feel free to step up and suggest times to meet.
 - Once you meet it probably won't take too long to get things done. Lisa and Jeff's meeting took only 20 minutes.
 - Have some conversations to explore things more in depth, maybe a little write up to report back to the group and go from there.
- We are making good progress, but should focus on moving forward and coming up with examples of what can be done.
- Each of the task teams should report their ideas by the next meeting.

Tasks Assigned

- All task teams should be meeting between now and the next scheduled workgroup meeting.
 - If your team cannot meet, please let Lisa know.
 - Task teams should be prepared to report on progress at the next meeting.
- Lisa and Jeff will follow-up on recruiting people outside the workgroup to help with tasks 2.1.2 and 2.1.3
- Lisa will provide a brief summary of the results of the survey.
 - Lisa will send Monica the survey questions.
- Everyone should be thinking of suggestions for the monthly e-newsletter.
- Monica to send out information about the model for prioritizing services by health status.

Next Meeting

- Wednesday, March 4, 2009, from 9:30-11:00 a.m.